



To our valued Customers,

We are closely monitoring the challenging situation with the rising number of confirmed cases of COVID-19 in Oregon and Washington. The Governors of both states have issued declarations of emergencies, bans of gatherings larger than 25 people with a recommendation of no more than 10, and all K-12 schools will be closed for an additional 4 weeks.

In these unprecedented times we are doing everything in our control to ensure the health and safety of our team and our mutual customers. Effective immediately all of our customer service team members and accounting members will be operating remotely until we believe it is safe to return to the office environment. We are restricting some services such as extra man power and inside services will be evaluated on a case by case basis. While this is a difficult decision, we want to ensure the ability for our company to continue to operate by limiting our team's exposure. We have counselled our staff on proper hygiene protocol, social distancing, and staying home if ill. It is important for our industry to remain vigilant and cognizant of our potential role in the spread of COVID-19 in the community while continuing to help support the strained supply chain.

We look forward to keeping our staff working and providing much needed services to our business partners and community while remaining as healthy as possible.

If you have questions or concerns please feel free to reach out via email or phone.

With care and respect,

Devyn Lomax
Vice President
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